



Exhibitor Shipping and Display Information

Aloha!

On behalf of the planning group for the 26th Annual Update in Orthopaedic Surgery Conference, thank you for your support of this year's conference.

EXHIBIT DISPLAY FEE:

Fees includes an 8' x 10' display area and one (1) 6' table. The exhibit times are below.

EXHIBITOR REPRESENTATIVES

It is important that all exhibitors of this event register their company attendees. Please register your representatives at the [conference web site](#) or [click here](#)

CONFERENCE WEB SITE

For the agenda, faculty and other helpful information, please visit the conference web site at www.cmxtravel.com

GRAND WAILEA ROOM RATES/RESERVATIONS

Please call Joe Federl, Conference Manager or email us [for room reservations](#) at the Grand Wailea.

AGENDA

The agenda may be found at the conference web site at www.cmxtravel.com

Once again, thank you very much for your continued support of our conference. If you have any questions, or if I can be of any further assistance to you, please do not hesitate to contact our travel and meeting planners or myself.

Mahalo,

Joseph Federl
Conference Manager
2018 Update in Orthopaedic Surgery Conference
CMX Travel & Meetings

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EXHIBIT HALL LOCATION

The exhibit hall will be located in the Haleakala Ballroom foyer of the Grand Wailea. Your company name will be on each table.

DISPLAY INFORMATION

Scroll down for exhibit times

Here is information about your **Displays**:

- All vendors will be provided and 8' x 10' display area with **ONE (1)** 6' table and two (2) chairs. Tables are draped.
- Electrical is at additional costs as are any additional audio/visual. Scroll down for info on how to order.
- Displays can be set up on:
 - Sunday, July 22nd from 2 – 4 pm or
 - Monday, July 23rd starting at 5:30 am.
- We recommend that all displays be set before 6:30 am, Monday, July 23rd
- The first conference session will start at 7:00 a.m. on Monday, July 23rd..

EXHIBIT TIMES

Although the exhibit hall is open throughout the day, please note that traffic will be light while attendees are in session. We do encourage exhibit staff to be readily available, particularly, the hour before sessions begin in the morning, during lunch, and at AM breaks.

Day	Date	Activity	Exhibit Times
Sunday	July 22, 2018	Exhibit set up	2:00pm-4:00pm set up
Monday	July 23, 2018	Exhibit hall set up Exhibits	5:30am-6:00 am 6:00-11:30 am
Tuesday	July 24,2018	Exhibits	6:00-11:30 am
Wednesday	July 25, 2018	Exhibits	6:00-11:30 am
Thursday	July 26, 2018	Exhibits	6:30am-7:30 am
Thursday	July 26, 2018	Exhibit teardown	7:30 am

AUDIO/VISUAL/ELECTRICAL OR SPECIAL REQUESTS

To order, please contact:

Mr. Brandon Paradeau,

Sales Manager - PSAV

Office Phone: 808-874-2463

Email: bparadeau@psav.com

SHIPPING INFORMATION

It is important that your boxes have your name, your company name and the conference name written on all boxes.

Please email all tracking numbers to Gary.Nelson@waldorfastoria.com

Grand Wailea Resort & Spa

3850 Wailea Alanui Dr

Wailea, HI 96753

Tel. 1-808-875-1234

Hold For: include your Name & Company

RE: 2018 Update in Orthopaedic Surgery Conference

Box 1 of ____

Please note that express mail/shipping to Hawaii is a ***minimum of 2 full business days*** from the mainland (even if mailing Next Day Air). The Grand Wailea charges a \$5.00 per box storage fee for all materials received and/or a charge for delivering boxes to the exhibit hall when requested. These fees can be charged to your room or to a master company account. We recommend that you make shipments no later than Tuesday July 17, 2018.

QUESTIONS?

please call Joe Federl, Conference Manager or [email us](#)

Joseph Federl

Conference Manager

2018 Update in Orthopaedic Surgery Conference

CMX Travel & Meetings

11 Trellis Circle

Pembroke, MA 02359

Tel. 1-781-829-9696

Fax- 1-781-735-0558

Web site www.cmxtravel.com

Email cmxtravel@cmxtravel.com

We appreciate your support of the 2018 Update in Orthopaedic Surgery Conference,
Sincerely,

Joseph Federl

Conference Manager

Update in Orthopaedic Surgery Conference

CMX Travel & Meetings